

Peace United Methodist Church  
 Administrative Council Meeting Minutes  
 October 26, 2016

<u>Members Present:</u>	Chairman Gary Daniels; Catherine Bruce; Eddie Pipkin; Pat Ambrose; Drew Emerson; Aaron Rowe; Rostam Kondoljy; Wendy Harmon; Larry Myers; Becky Brashears; Markita Cooper Blackwood; Pastor LeeAnn Inman.
<u>Call to Order</u>	Meeting called to order by Gary Daniels at 6:10 pm.
	-Opening Prayer-
<u>Minutes</u>	Minutes from the prior meeting are not available. Drew will check in with Julie – she may be waiting on information from him.
<u>Focus Groups</u> <b>Gary Daniels</b>	<ul style="list-style-type: none"> <li>- Focus group meetings are underway. Three have been completed: DINKS class, Mixed Blessings class, and an open group at 12:15 on Sunday 10/23.</li> <li>- Next open sessions planned for Sunday, October 30<sup>th</sup> at 9:30 and 11 am.</li> <li>- Wendy will conduct Praise Team group on November 13.</li> <li>- Drew will meet with Trustees.</li> <li>- Larry and Aaron will coordinate with the choir.</li> <li>- Sessions need to be scheduled for UMW, Youth, monthly Wednesday night fellowship, and the Wednesday night Disciple group.</li> <li>- Of note: there have been several requests for more blended worship – hymns included in the 9:30 worship service, praise choruses at the 11 am service.</li> <li>- Gary will contact former members for feedback.</li> <li>- Becky suggested follow-up for members who are missing.</li> </ul>
<u>Trustee Update</u> <b>Drew Emerson</b>	<ul style="list-style-type: none"> <li>- The Trustees would like to form a monthly Saturday work group to take care of small items around the church. Hypothetically, this group would meet on the first Saturday of each month from 8 am until noon. Ideally, this group would be large enough to rotate members so the same people don't have to serve every month. Drew will coordinate with Eddie to schedule a "Mission Moment" to announce to the congregation, and will provide a blurb to Jana for publication in the Peace Connection. The</li> </ul>

	<p>Trustees would like to start this work group in November.</p> <ul style="list-style-type: none"> <li>- Cell tower: there is no new information to report. Drew received the packet that was submitted to zoning. No information is available about dates regarding zoning approval or comment.</li> <li>- Trustees voted unanimously to relocate the handicapped parking spaces around from the side of the church to the front of the church. An ADA survey was conducted, and the consultant noted that the handicapped parking was too remote to be useful. The spaces will simply be moved – no new spaces will be added. This will probably not be accomplished until after the first of the year.</li> <li>- The church trailer has been sold to the YMCA camp, and the Trustee Reserve Fund will be used to purchase a new trailer. A trailer has been located, and will be purchased. Peace UMC name will be applied.</li> <li>- Question: when will the Finance Committee be ready for Trustee feedback on the 2017 budget? The Trustees are ready to provide input for 2017.</li> </ul>
<p><u>Finance</u> <u>Committee</u> <b>LeeAnn Inman</b></p>	<ul style="list-style-type: none"> <li>- Finance has a new interim leader – Melanie Pipkin.</li> <li>- Stewardship emphasis begins on Sunday, October 30. The new series is called “Defying Gravity,” based on the study of the same name.</li> <li>- Commitment Sunday is the Sunday before Thanksgiving.</li> <li>- The Finance Committee has recommended that the church hold the budget steady, recommending no increases for 2017.</li> <li>- We need to encourage each other in our faithfulness to stewardship.</li> <li>- Gary asked for e-mail distribution of Finance reports as soon as they are available.</li> </ul>
<p><u>25<sup>th</sup> Anniversary</u> <u>Celebration</u> <b>LeeAnn Inman</b></p>	<ul style="list-style-type: none"> <li>- January 15, 2017 (MLK Weekend).</li> <li>- Bob Bushong will preach.</li> <li>- Ongoing celebration all morning on the portico with food.</li> <li>- Former pastors will be invited.</li> <li>- Bob Bushong wants to meet with SPRC to talk about succession planning.</li> <li>- Youth group reunion</li> </ul> <p>After some discussion, it was decided that we will put up a large banner to</p>

	<p>mark the anniversary.</p>
<p><u>Charge</u> <u>Conference</u> <b>LeeAnn Inman</b></p>	<ul style="list-style-type: none"> <li>- November 13<sup>th</sup>, 2016. The meeting will open at 12:30 or 1 pm. Rusty will be the elder in charge.</li> <li>- Matters for charge conference: Passing the next class of Lay Leadership; passing Pastor salary recommendation from SPRC; looking at candidates for ministry.</li> </ul> <p>Discussion: a 3% raise for Pastor’s salary has been recommended by SPRC. Aaron recapped the procedure used in prior years.</p> <p>Pat asked about staff benefits, and if any money from the mortgage payment would go toward that. Drew responded that his understanding was that instead of half of the mortgage payment, Trustees may do 25%. We have another year.</p>
<p><u>Children’s Ministry</u> <b>Rostam</b> <b>Kondolojy</b></p>	<ul style="list-style-type: none"> <li>- Pumpkin Patch is off to a great start. We are testing a credit card reader, and it has had a fairly sizeable impact on sales. In 2014, we broke \$3,000 on week 3 of the Patch. This year, we broke \$3,000 the first week.</li> <li>- A statistics sheet of sales and charts of Facebook statistics were provided.</li> <li>- We have a low turnout for volunteers, but the community has responded positively to the Patch.</li> <li>- Facebook campaign for the Pumpkin Patch has resulted in 7,262 hits, with 300 people engaging. A similar Facebook campaign for Trunk or Treat has resulted in 5,539 hits, with 204 engagements. Facebook is providing great feedback from Patch customers. These Facebook campaigns have also increased the “likes” for the church Facebook page</li> <li>- Budget so far: \$110 spent on Patch, \$150 on Trunk or Treat.</li> </ul> <p>Discussion: further needs for Trunk of Treat.</p>
<p><u>Biker Sunday</u> <b>Eddie Pipkin</b></p>	<ul style="list-style-type: none"> <li>- Some discussion was had about expanding Biker Sunday, but there doesn’t seem to be any further interest in expanding the scope.</li> <li>- Budgetary concerns – approximately \$2,000 is needed to fund the outreach.</li> <li>- Finance has recommended no increases for 2017.</li> </ul> <p><b>Motion</b> made by Markita, <b>2<sup>nd</sup></b> by Drew, call for vote is unanimous.</p>

	<p><u>We will proceed with Biker Sunday.</u></p>
<p><u>SPRC</u> <b>Aaron Rowe</b></p>	<p><i>Staff members were dismissed from the meeting. Eddie Pipkin, Rostam Kondoloy, and LeeAnn Inman were not present for the remainder of the meeting.</i></p> <ul style="list-style-type: none"><li>- SPRC votes on the recommendation for Pastor salary, then brings to Council to discuss. Traditionally, Finance has input at this point, but Finance is currently without a chairperson.</li><li>- SPRC recommends a 3% raise for Pastor, holding static all other lines of compensation (i.e., housing allowance, continuing education, etc.).</li><li>- We have to settle the Pastor's salary before the Charge Conference on November 13, as it needs to be voted on and approved by the congregation. Discussion regarding staff compensation can be deferred until budget for 2017 is discussed.</li><li>- Pastor received no raise last year. Staff did receive a raise.</li><li>- SPRC's recommendation is strictly a cost of living increase.</li></ul> <p>Discussion: Pastor and staff salary information, prior year increases, budget information.</p> <p><b>Motion</b> made by Wendy, 2<sup>nd</sup> by Markita, recommending a 3% raise for the Pastor.</p> <p>-Further discussion-</p> <p><b>Amended Motion</b> by Wendy, 2<sup>nd</sup> by Markita, recommending a 2% raise for the pastor. Call for vote is unanimous.</p> <p><u>A 2% raise for the Pastor will be recommended to the congregation at Charge Conference.</u></p>
<p><u>ADJOURNMENT</u></p>	<p>The meeting was adjourned at approximately 8:12 pm.</p>